

## CLOVERLEAF METROPOLITAN DISTRICT ACCESSIBILITY PLAN AND PROGRESS REPORT

### Accessibility Standards

Our ongoing technology accessibility efforts rely on the Technical Standards provided by:

- [8 CCR 1501-11 Rules Establishing Technology Accessibility Standards](#)
- World Wide Web Consortium (W3C) [Web Content Accessibility Guidelines \(WCAG\) 2.1](#) Level AA or higher
- [Section 508 of the U.S. Rehabilitation Act of 1973, Chapter 4](#)

### Accessibility Maturity

Date	Check One	Stage	Criteria
		Inactive	No awareness and recognition of need. At this stage, organizations are inventorying their technology, have begun to make investments, etc.
		Launch	Recognized need organization-wide. Planning initiated but activities not well organized.
		Integrate	Roadmap including timeline is in place; overall organizational approach defined and well organized.
01/25	<input checked="" type="checkbox"/>	Optimize	Incorporated into the whole organization, consistently evaluated and actions taken on assessment outcomes.

### Progress Since Our Last Update

The District continues to make progress with complying with the Rules Establishing Technology Accessibility Standards as contained in 8 CCR § 1501-11, *et seq.*

Progress includes:

- Creating accessible templates for public records
- Conducting monthly technology accessibility scans of the District's website against applicable Technical Standards
- Reviewed technology accessibility scans and ordered remediation for noncompliant ICT contained within the District's websites

- As of 04/24/2024, the result of the regular scanning and monitoring showed the District's ICT having an overall compliance score of 100% with the Technical Standards, as such term is defined in 8 CCR § 1501-11.
- Providing contact information for people to give us accessibility feedback and request reasonable accommodations or modifications. (*See the Technology Accessibility Statement which can be accessed using the following link:*  
<https://cloverleafmetrodistrict.org/accessibility/>)

Challenges include:

- The District has limited funding available for remediation and no funding is provided by external sources imposing the mandates.
- The District lacks staff to provide continuity of management for technology.
- External District management and other consultants perform District operations given the relatively small scale of District operations, and they are not specialists in information technology.
- Information technology matters are not easily understood or learned by lay people who are not information technology specialists.
- Accessibility standards are rapidly changing making complete compliance difficult.
- Consultant managed website, documentation, procurement, contract and vendor management and communications present issues with remediation by multiple parties.

## **How We Are Implementing Accessibility**

The District is committed to providing equitable access to all Coloradans. To that end, the District has a plan to prioritize, evaluate, remediate and continuously improve digital touchpoints within our services, programs and activities. We are working to incorporate accessibility into our day-to-day operations. Below, you'll find some of the measures that the District is undertaking.

- Continuing to remediate known compliance issues identified through regular scanning and monitoring.
- Considering accessibility roadmaps to the extent offered by the Colorado Governor's Office of Information Technology or other third parties.
- Direct consultants to include accessibility in the procurement processes to the extent within the District's control.
- Direct consultants to create and implement a process for providing reasonable accommodations and modifications, which includes responses to requests for assistance.
- Participate in webinars and events, and review guidance, provided by the District's website platform, the Colorado Governor's Office of Information Technology, and the Colorado Special District Association.
- Monitor rulemaking efforts and guidance promulgated by the Colorado Governor's Office of Information Technology.
- Incorporate and utilize, to the extent reasonably available, new and future accessibility features in public-facing technology used by the District.

- Conduct and maintain an inventory of technology and work to address accessibility issues.
  - We prioritize the order to address technology assets by Community Impact and Strategic impact. Community Impact includes considerations of user impact, usage metrics, and the importance of the technology asset to accessing our programs, services, and activities. Strategic Impact includes considerations of legal requirements, the type of program or service that the technology asset supports, and our plans for continuing / sunseting / replacing / expanding the technology asset or the program in the future.
    - Group 1: High Community Impact + High Strategic Impact = Test/remediate first.
    - Group 2: High Community Impact + Low Strategic Impact = Test/remediate next. Plan accommodations first.
    - Group 3: Low Community Impact + High Strategic Impact = Test/remediate after Group 2. Plan accommodations next.
    - Group 4: Low Community Impact + Low Strategic Impact = Test/remediate last. Put accommodations in place last.

### **Formal Approval**

On a to be determined date, the District approved a Resolution Adopting the Cloverleaf Metropolitan District Revised Technology Accessibility Statement and Directing Compliance with the Accessibility Rules.